

Salem Belleman's Church

Board Meeting Agenda

December 16, 2024

7:00 p.m.

Opening prayer

Mike Harle

Minutes from the previous meeting and December 8 Congregational Meeting

Treasurer/Financial Secretary Report

Pastor Report/Teaching Time

Administrator's Report

Committee Reports:

- **Property/Maintenance Committee**
 - **LED Lights**
 - **Parking Lot Lines**

- **Community Outreach**

- **Endowment**

Other Committee Reports

Old Business

- 1. Church Insurance**
- 2. Internet Upgrade**
- 3. Pastor Kevin Installation Service (May 2025?)**

Other

New Business

- 1. AED Battery/Pad replacements - \$333**
- 2. Christmas Eve Communion**
- 3. Keystone Military Families Sock Collections**

*** Next Board Meeting, January 20, 2025, 7 p.m.**

Salem (Bellemans) Church Board Meeting – November 18, 2024

Present: Eric Weyandt, Dawne Clay, Lee Henne, Bonnie Madeira, Allen Loeb, Louise Elliott, Diane Rothenberger, Jaclyn Kunkle, Larry Henne, Rev. Kevin Fruchtl and James Fitterling

Absent: Ken Borkey, Kim Smyre and Adrianna Madden

Visitors: Oliver Blatt

Board President Eric Weyandt called the meeting of the Church Board to order at 7:00 p.m. and the meeting opened with prayer by Pastor Kevin Fruchtl.

Minutes: The minutes from the October 21, 2024 Board Meeting were reviewed. Louise Elliott moved to approve the minutes, seconded by Allen Loeb. The motion carried.

Treasurer Report: The Treasurer Report was handed out prior to the meeting and reviewed by Treasurer Larry Henne. The Treasurer report was approved subject to audit upon motion by Diane Rothenberger and seconded by Allen Loeb. The motion carried.

Old Church Organ: The quote from Brunner and Associates was shared with the board and discussed. Oliver Blatt was present to answer any questions as needed. The quote from Columbia Organ Works has not yet been received. The Board will be waiting till we get the second quote to move forward.

Pastor Report: Pastor Kevin reviewed his report and highlighted that he has made it around to most all of those on the Shut-in list. He has one more visit to make. The Parish Visitor Committee will be meeting to organize the next round of home communions. He also cited a portion out of the book called "Rich Church, Poor Church" which he will be diving into further in the new year.

Administrator Report: James' report was included in the meeting packets. He added that there is an issue with the Pension Board that came up with Pastor Kevin's insurance transition. Communication with the Pension Board on this continues.

Jaclyn Kunkle moved to approve the Pastor and Administrator reports as presented, seconded by Louise Elliott. The motion carried.

Committee Reports

Fundraising: It was reported that this years Bazaar was another success. Profit is just above \$15,000. It was noted that a portion of these funds will be used to pay the final bills for the door replacement at church and door repairs at the Fellowship Hall.

Property: Larry Henne noted that we have received the final bill for the church roof but there is a credit on there that needs to be adjusted and he is awaiting the final amount. Next, Larry reviewed a quote to replace the vinyl siding on the fryer shed with a stone veneer. The vinyl has over 30 holes/cracks from being hit with stones from the lawnmower. The quoted amount is \$5,500 for this work. It was also noted that this quote was unsolicited. For the time being it was suggested to hold off and get things cleared up from a lawn mowing perspective to reduce strikes to the building in the future.

Community Outreach: The Committee met on Sunday, November 10. They continue to fine-tune plans for the December 15 Old Church Christmas Service and ideas for spring 2025.

Music and Worship: James Fitterling offered a report noting that at the Committee's meeting recently they reviewed the 2025 calendar. A calendar of service times and events was attached to the meeting packets for Board review and approval. James briefly highlighted some items on the calendar such as summer worship times and reviewed Lenten worship plans. Louise Elliott moved to approve the 2025 Calendar, seconded by Dawne Clay. The motion carried.

Budget Committee: Copies of the working budget for 2025 were handed out and Larry Henne went through each line reviewing the items. Everything seems to be set except for salaries. Once the Personnel Committee makes salary recommendations to the board, James will send out the budget to the board members for approval prior to the Congregational meeting in December.

Committee Reports were approved upon motion by Allen Loeb, Diane Rothenberger second. The motion carried

Old Business

Insurance: New quoting of insurance options continues.

UCC/Lutheran Investment Income: James reported that at the recent Council and Consistory meeting there was discussion about what account the yearly income will go into. If needed it was suggested to open a new investment account to specifically house these funds. Upon further discussion, it was suggested that the Board Holding Account could be utilized for this. Larry Henne will be discussing this account with the Investment Company to review how the funds get invested.

New Business

Pastor Kevin Installation Service: Pastor Kevin noted that an installation service will need to be scheduled. In looking at the calendar, it could likely be May 2025 before it could be scheduled as coordination on a date will need to go through both Lutheran and UCC Judicatories.

2025 Community Meal Date: Many of the dates for 2025 have been scheduled by the other churches. August 19, 2025 remains open. It was noted that the way we did the last meal seemed to work pretty well. The board agreed to schedule the August 19, 2025 date.

Lastly, James reported on a request from the POS of A to use the church for a rehearsal for an event they have upcoming. The date is planned to be either December 12 or 13 in the evening for no longer than about 30 minutes. This request was approved upon motion by Diane Rothenberger, Jaclyn Kunkle second. The motion carried.

With no further business, the meeting adjourned at 8:23 p.m. with the Board praying the Lord's Prayer.

Respectfully submitted,


James A. Fitterling, secretary

Salem (Belleman's) Church Special Board Meeting – December 2, 2024

The board met to finalize and approve the 2025 spending plan to be presented to the congregation for approval on December 8.

Belleman's Congregational Meeting - December 8, 2024

The meeting was called to order at 10:51 a.m. by Board President Eric Weyandt, and Pastor Kevin led the congregation in prayer.

The minutes from the January 28, 2024, June 2, 2024 and August 4, 2024 congregational meetings were reviewed. Jackie Lynn moved to approve the minutes, seconded by Maura Wesner. The motion carried.

Next, Board Treasurer Larry Henne was called on to review the 2024 proposed budget (spending plan) and he reviewed it line by line.

James Fitterling gave the report from Council and Consistory on elections for terms beginning in 2025. These positions were printed in the meeting packets.

Ballots were collected and votes were counted as such:

Motion #1: Approve the 2025 Budget

Yes: 45

No: 0

Motion #2: Approve the Church Leadership positions starting 2025

Yes: 44

No: 0

Abstain: 1

The motions have passed.

With no other questions or business, the meeting was adjourned at 11:05 a.m.

Report to the Joint Board

December 16, 2024

The Joint Board met on November 18 and December 2. The visitation team had a good gathering on November 19 and is in the process of taking communion to the folks who cannot attend worship consistently. As of Thanksgiving (to my knowledge) I have visited the complete list of home bound folks and am beginning a second round of visits. I also have been seeing members at St. Joes's, Reading Hospital, And Reading Rehab.

I continue to meet with members of the congregation as I listen to the stories and opportunities and struggles of Bellemans church.

Preparations for the Christmas worship season are almost complete!

At the joint board meeting on December 2 we had some good discussion about re-establishing a Finance Team and a Stewardship Team. We will continue this discussion at the December 16 meeting.

We will also take some time for discussion on some immediate physical plant needs.

Thanks!

Pastor Kevin

Administrator's Report

11/19/24-12/16/24

Daily/Weekly Duties

Update Website and post weekly service videos
Updated the church sign as needed
Prepare and print Sunday bulletins
Prepared weekly announcement scripts for Oliver to prerecord for Sunday worship.
Prepare Weekly Announcement Sheet for the service
Made large print copies of the weekly bulletin
Create, compile and print weekly service transcripts to mail to shut ins
Create and send out weekly email updates
Schedule weekly lectors, communion assistants and acolytes
Sort and distribute the mail
Monitor phone messages
Prepare, Print and Deliver the monthly newsletter to the post office.
Prepare and send out the email version of the Newsletter
Prepare and print board packets
Performed various other office related tasks as needed

Meetings

Parish Visitor Committee

Misc.

Continue to work with the Pension Board to get pastor insurance information straightened out
Sent Old Church service info to Hamburg Happenings
Restocked home communion kits
Contacted Board to organize the Dec 2 special meeting
Worked on Insurance forms to quote out coverage with a new company
Made Congregational meeting packets and ballots, also did the minutes
Met with Hope Rescue Mission folks to load out the clothing donations
Assisted with getting ready for the Old Church Christmas service
Began to revise Christmas eve worship bulletins
Reviewed various items with Pastor Kevin as needed